

GUIDELINES FOR COURSE CONFIRMATION AND CHANGE OF OPTIONS FOR THE NCEA FOR YEAR 13 IN 2019

COURSE AND OPTION CHANGES NEED TO BE COMPLETED BEFORE 6 DECEMBER 2018 OR ON 25 JANUARY 2019. MRS JONES WILL BE IN KUPE ON 25 JANUARY 2019 TO CONSIDER COURSE AND OPTION CHANGES AFTER THE NCEA RESULTS.

NZQA results can be accessed through the NZQA website (www.nzqa.govt.nz). NCEA results will be available mid-January.

All students must have their course confirmed.

A student's 2018 NCEA results will place them in one of the three groups below:

- A. Approval to study a full Level 3 NCEA Course
- B. Application to study a full Level 3 NCEA Course
- C. Appointment to re-consider course of study

Students need to check which group (A, B, C) they fit into by looking at the criteria in the left hand column. The right hand column indicates the action students need to take, and the deadline that students must meet.

Please Note:

1. *Any student selecting a vocational subject must get approval from a member of the senior management team.*
2. *It is recommended that if a student gains less than 14 credits in a subject, they should not study that subject at a higher level.*
3. *A student cannot study a subject at a higher level if they have gained less than 10 credits in that subject, without senior management approval. (See separate criteria for Mathematics).*
4. *Any student who failed to attempt any standard, except with good cause (e.g. illness – a medical certificate must be produced) may not advance in that subject regardless of their credit total)*
5. *Any student who left an external examination early without good cause may not advance in that subject regardless of their credit total, or grade.*

YEAR 13 IN 2019

| GROUP | CRITERIA | WHAT TO DO |
|-------|--|---|
| A | <p><u>Approval to study a full Level 3 Course</u></p> <p>(Students with the following Level 2 results have approval to study a full Level 3 Course)</p> <ul style="list-style-type: none"> ▪ A total of 70 credits or more in their best 4 subjects <u>Plus</u> ▪ No subject with less than 14 credits in the best 4 <u>Plus</u> ▪ More than 10 credits of UE literacy from English, at NCEA Level 2 <u>or</u> Abridged English <u>or</u> 12ESOL. | <p><u>Approval to study a full Level 3 Course</u></p> <p>Those students who have approval must come in to the school in person on 25 January 2019 (1.00pm to 2.30pm) to see <u>Mrs Jones</u>. Students are to bring a copy of their results.</p> <p>ESL students to see Mrs Mair</p> <p>International students to see Mr Goodyer</p> |

| | | |
|-----------------|---|---|
| <p>B</p> | <p><u>Application to study a full Level 3 Course</u></p> <p>(Those students who have one <u>or</u> more of the following Level 2 results must apply to study a full Level 3 course)</p> <ul style="list-style-type: none"> ▪ A credit total of between 69 and 52 credits in their best 4 subjects <li style="padding-left: 20px;"><u>Or</u> ▪ One or more subjects in the best 4 with less than 14 credits <li style="padding-left: 20px;"><u>Or</u> ▪ Less than 10 credits of UE literacy from English at NCEA Level 2 <u>or</u> Abridged English <u>or</u> 12ESOL <p><i>Note: Students who wish to study a subject in which they gained less than 14 credits, will need to see Mrs Jones.</i></p> | <p><u>Application to study a full Level 3 Course</u></p> <p>Those students who must apply are to come in to the school in person on 25 January 2019 (1.00pm to 2.30pm) to see <u>Mrs Jones</u>. Students are to bring a copy of their results.</p> <p>ESL students to see Mrs Mair</p> <p>International students to see Mr Goodyer</p> |
| <p>C</p> | <p><u>Appointment to Re-Consider Level 3 Course Chosen</u></p> <p>(Those students who have the following Level 2 results must attend an interview to discuss their course in detail)</p> <ul style="list-style-type: none"> ▪ Less than 52 credits in their best 4 subjects <p><i>Note: These students may be able to study some Level 2 and/or 3 or some vocational courses, dependent on their results.</i></p> | <p><u>Appointment to Re-Consider Level 3 Course Chosen</u></p> <p>Those students who need to have their course re-considered must come in to the school in person on 25 January 2019 (1.00pm to 2.30pm) to see <u>Mrs Jones</u>. Students are to bring a copy of their results.</p> |