

Designated Caregiver Indemnity and Waiver Document

This form confirms that you wish to place your child in the care of a relative or close family friend as a Designated Caregiver. We will still need to perform checks on the Designated Caregiver and their home before we can agree to place your child with them. By signing this form, you will agree to take full responsibility and accept the decisions made by the Designated Caregiver about day-to-day requirements of your child.

A Designated Caregiver is defined in the Code as a relative or close family friend designated in writing by a parent or legal guardian of an international student under 18 years as the caregiver and accommodation provider for that student.

This is an indemnity and waiver. By signing it you will be telling us that something is true or giving us permission to do something. If we rely on what you say or permit us to do, and we or anyone else suffers loss or gets into trouble, you promise to us to pay any costs or expenses that we then have to pay and promise not to make any claim against us for those things.

Only complete this form if you have chosen a family member or close family friend living in New Zealand to be the student's Designated Caregiver.

Student's name (as it appears on the passport) _____

Designated Caregiver's Name _____

Caregiver's Address _____

Caregiver's Telephone _____

By signing this form, you confirm and warrant that:

1. You are the father, mother or legal guardian responsible for the financial support of an international student who is under the age of 18 when this document is signed.
2. You (and no one else) appoint the Designated Caregiver named above (who must be a relative or close family friend) to provide accommodation at their residence for your child in New Zealand for the purpose of your child attending Macleans College.
 - 2.1. A relative generally means someone who is your husband, wife, civil union or de facto partner, mother, father, brother, sister or cousin.
 - 2.2. A close family friend must be a person who is real, close and truly connected with your family.

2.3. The Designated Caregiver must be someone who will look after the best interests of your child because they are linked to you by family or genuine friendship.

3. You have provided all requested information fully and accurately.

As part of your application, we will assess the Designated Caregiver and inspect their residence.

For the purposes of clauses 26(1) of the Code this will involve:

- Checks to ensure the accommodation is safe, in acceptable condition, and meets all regulatory and legislative requirements.
- Checking that an appropriate safety check has been completed for the Designated Caregiver.
- Checks to determine that the home is not a boarding establishment. There cannot be more than 4 international students staying at the residence.
- Maintaining effective communication with your child and you or the child's legal guardian when accommodation issues arise.
- Interviewing your child and visiting the Designated Caregiver's home to monitor and review the quality of residential care.

We will meet with your child regularly to ensure that the accommodation remains suitable.

For the purposes of clause 26(1) of the Code we may at any time check the Designated Caregiver to see if they have a criminal record or present other risks to your child. We can do this by getting a New Zealand Police check, a check under the Vulnerable Childrens Act 2014 or in some other way. We will do a safety check under that Act on every person over 18 years who supervises, or lives in the same accommodation, as the student.

To the extent that you are legally able to do so, you authorise us to perform the above checks and use this information to determine the suitability of your Designated Caregiver.

Our approval of the Designated Caregiver is a requirement of the application being accepted. If we do not approve of your choice, we may contact you to arrange for another caregiver. By signing this form you acknowledge for the purposes of clause 26(1)(e) of the Code that:

- a) the Designated Caregiver is subject to our approval; and**
- b) we are not responsible for your child's care when your child is in the custody of the Designated Caregiver.**

You take full responsibility for your Designated Caregiver.

Our checks, vetting and meetings are not a substitute for your choice of the Designated Caregiver. If we approve that person, you are still promising to us that:

1. You (and no one else) have the only responsibility for placing your child with the Designated Caregiver. You take full responsibility for and accept the decisions made by your Designated Caregiver.
2. You understand that if anything goes wrong with the placement we are not liable to you or anyone else. If we rely on what you say or permit us to do, and if we or anyone else suffers a loss or gets into trouble, you promise to us to pay any costs or expenses that we may have to pay and promise not to make any claim against us for those things.
3. You will let us know immediately if your child is no longer with the Designated Caregiver or if you are aware of anything that may affect the health and welfare of your child with the Designated Caregiver.

Our use of the information you provide to us.

In order to carry out our responsibilities under the Code we may need medical and personal information from or relating to you, your child and the Designated Caregiver. To the extent permitted by law you will provide us with that information and also give us the authority to request it from any person or agency on your behalf and on behalf of your child, and their Designated Caregiver. You acknowledge that we can present this document to anyone we want information from for those purposes.

Your agreement with us.

By signing this document you agree with us as follows:

You understand the contents of this document and agree to comply with it. Everything that you state in it to us is correct.

You have provided the following details fully and correctly:

- Student’s sex and name as it appears on their passport:
- Designated Caregiver’s name:
- Designated Caregiver’s address (where your child will stay):
- Designated Caregiver’s landline, mobile and email contact details including any emergency contacts:

Your child will attend Macleans College for _____ terms, from _____ to _____.

Signed _____ Date _____

(Must be signed by student’s father, mother or legal guardian, only)

Print Name: Mr/Mrs _____