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# Macleans College Board

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## MINUTES

Meeting held at 5.30pm, Tuesday 28 October 2025 – Boardroom

1 **WELCOME** *from the Principal*

2 **ELECTION OF PRESIDING MEMBER**

*5.35pm Paul Crowhurst left the meeting*

Richard Wilkie was duly elected Presiding Member

3 **ACKNOWLEDGEMENT OF NEW MEMBERS AND NON-RETURNING MEMBERS**

Newly-elected members: Katrina Bungard & Paul Crowhurst

Non-returning members: Tony Gillion & Rosa Chow

4 **IN-ATTENDANCE**

Steven Hargreaves, Principal

Katrina Bungard

Nathan Rao, Student representative

Lizzie Simpson, Board Secretary

Richard Wilkie

John Ling

Anson Lin

Jocelyn Cameron

Richard Spong

Patrick Lau (Business Manager)

5 **APOLOGIES**

Paul Crowhurst

Joanna Chui

6 **CODE OF CONDUCT**

The Code of Conduct for Board members was issued.

7 **CONFLICT OF INTEREST**

NIL

8 **COMMITTEE ASSIGNMENTS**

- *Property – Richard Wilkie, John Ling, Katrina Bungard*
- *Finance – Richard Spong, Jocelyn Cameron, Paul Crowhurst*
- *Review of Enrolments – Anson Lin, Jocelyn Cameron, Katrina Bungard*
- *Discipline (all Board members - excluding Principal, staff rep & student rep)*

9 **CONFIRMATION OF MINUTES**

THAT THE MINUTES OF THE MEETING HELD ON TUESDAY 26 August 2025 BE CONFIRMED

Wilkie/Ling  
**CARRIED**

10 **MATTERS ARISING OUT OF MINUTES**

Nil

11 **CORRESPONDENCE**

THAT INWARDS CORRESPONDENCE BE RECEIVED AND OUTWARDS CORRESPONDENCE BE CONFIRMED FOR THE PERIOD 20 August 2025 TO 22 October 2025

Wilkie/Lin  
**CARRIED**

12 **PRINCIPAL’S REPORT – including Health & Safety report (to be taken as read)**  
THAT THE PRINCIPAL’S REPORT BE ADOPTED

Hargreaves/Ling  
**CARRIED**

13 **STUDENT’S BOARD REPORT (to be taken as read)**  
THAT THE STUDENT’S BOARD REPORT BE ADOPTED

Rao/Bungard  
**CARRIED**

14 **GENERAL BUSINESS**

- Prizegivings attendance – 31 October (Senior), 14 November (Yr11) & 1 December (Yrs 9 & 10)
- Board end-of-year dinner – Tuesday 9 December, Bentley Pavilion

15 **FINANCE REPORT (to be taken as read)**

*See In-committee*

Finance committee meeting: 5.30pm, Tuesday 11 November 2025.

THAT THE BOARD APPROVES THE FINANCE REPORTS FOR AUGUST 2025

Spong/Ling  
**CARRIED**

THAT THE BOARD APPROVES THE FINANCE REPORTS FOR SEPTEMBER 2025

Spong/Ling  
**CARRIED**

16 **IN-COMMITTEE BUSINESS**

THAT THE MEETING MOVE INTO COMMITTEE, THAT PURSUANT TO SECTION 48 LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987, THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING TO GIVE CONFIDENTIALITY TO AND TO PROTECT THE PRIVACY OF INDIVIDUALS CONCERNED AS FOLLOWS:

- i) Finance
- ii) Confirmation of In-committee Minutes of meeting held on Tuesday, 26 August 2025
- iii) Matters arising from the In-committee Minutes of meeting held on Tuesday, 26 August 2025
- iv) In-committee Correspondence for period 20 August 2025 to 22 October 2025
- v) Discipline report
- vi) Personnel
- vii) Property
- viii) Teaching & Learning
- ix) General business

Meeting closed 7.20pm

**Next meeting: 5.30pm, Tuesday 9 December 2025**

Signed:  ..... Presiding Member

Date: 9/12/25 .....