
Macleans College Board



MINUTES

Meeting held at 5.30pm, Tuesday 13 May 2025 - Boardroom

1 WELCOME

Meeting commenced 5.37pm

2 IN-ATTENDANCE

Richard Wilkie, Presiding Member
Steven Hargreaves, Principal
Joanna Chui, Staff representative
Tony Gillion
Jocelyn Cameron
Anson Lin
Bessie Tuialii (Deputy Principal)

Maheep Malik, Student representative
Lizzie Simpson, Board Secretary
Rosa Chow
Richard Spong – arrived 5.40pm
John Ling
Graham Bodman
Patrick Lau (Business Manager)

3 APOLOGIES

Nil

*Bessie Tuialii spoke to her report "Māori & Pasifika Update 2025"
and extended an invitation to the Whānau Hui on 9 June.
The Board acknowledged and thanked Bessie for her leadership and mahi.*

4 CONFLICT OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

THAT THE MINUTES OF THE MEETING HELD ON TUESDAY 18 March 2025 BE CONFIRMED

*Wilkie/Chui
CARRIED*

6 MATTERS ARISING OUT OF MINUTES

The Principal confirmed that, to date, panic buttons had been installed in half the House workrooms.

7 CORRESPONDENCE

THAT INWARDS CORRESPONDENCE BE RECEIVED AND OUTWARDS CORRESPONDENCE BE CONFIRMED FOR THE PERIOD 13 March 2025 TO 7 May 2025

*Wilkie/Bodman
CARRIED*

8 PRINCIPAL'S REPORT (to be taken as read)

The Principal confirmed that the Sports Dome was officially opened 13 May 2025 and thanked the respective Board members for their attendance.

THAT THE BOARD APPROVES THE APPOINTMENT OF SCHOOLED (formerly CES) FOR THE SCHOOL BOARD ELECTION FOR PARENT REPRESENTATIVES ON 10 SEPTEMBER 2025

*Hargreaves/Lin
CARRIED*

THAT THE BOARD APPROVES JUDE LANGLEY AS RETURNING OFFICER FOR THE TRIENNIAL ELECTION FOR PARENT REPRESENTATIVES ON THE BOARD, 10 SEPTEMBER 2025

Hargreaves/Bodman
CARRIED

THAT THE BOARD APPROVES HERLINA SUTANTO AS RETURNING OFFICER FOR THE TRIENNIAL ELECTION FOR THE STAFF REPRESENTATIVE ON THE BOARD, 4 SEPTEMBER 2025

Hargreaves/Gillion
CARRIED

THAT THE ASSURANCES IN THE PRINCIPAL'S REPORT BE ACCEPTED

Hargreaves/Ling
CARRIED

THAT THE PRINCIPAL'S REPORT BE ADOPTED

Hargreaves/Bodman
CARRIED

9 STUDENT'S BOARD REPORT

THAT THE STUDENT'S BOARD REPORT BE ADOPTED

Malik/Ling
CARRIED

10 GENERAL BUSINESS

Acknowledgement of Lynne Guy's passing. Funeral 2 May at Bucklands Beach Yacht Club. Many staff attended and the Presiding Member spoke on behalf of the Board and of Macleans College. Possible memorial for Lynne – to be confirmed at a future date.

Also, acknowledgement of Fred Graham's passing – Macleans College foundation Head of Department, Art. Fred designed our school crest and his artwork is displayed on campus. The Principal will speak at assembly on Friday.

On Thursday 15 May, a concept drawing of the new Whanau House will be presented by Niche Construction to the Principal & Property Manager.

11 COMMITTEE REPORTS

Finance (to be taken as read)

See In-committee

THAT THE BOARD APPROVES THE FINANCE REPORT FOR MONTH ENDING 30 April 2025

Spong/Ling
CARRIED

12 IN-COMMITTEE BUSINESS

THAT THE MEETING MOVE INTO COMMITTEE, THAT PURSUANT TO SECTION 48 LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987, THE PUBLIC BE EXCLUDED FROM THE REMAINDER OF THE MEETING TO GIVE CONFIDENTIALITY TO AND TO PROTECT THE PRIVACY OF INDIVIDUALS CONCERNED AS FOLLOWS:

- i) Confirmation of In-committee Minutes of meeting held on Tuesday, 18 March 2025
- ii) Matters arising from the In-committee Minutes of meeting held on Tuesday, 18 March 2025
- iii) Finance
- iv) In-committee Correspondence for period 12 March 2024 to 7 May 2025
- v) Discipline committee report
- vi) Personnel
- vii) Property
- viii) Teaching & Learning
- ix) General business

Meeting closed 7.27pm

Next meeting: Tuesday 17 June 2025


R.3. WILKIE
16/6/25