

GUIDELINES FOR COURSE CONFIRMATION AND CHANGE OF OPTIONS FOR THE NCEA FOR YEAR 12 IN 2020

**COURSE AND OPTION CHANGES NEED TO BE COMPLETED BEFORE 5 DECEMBER 2019 OR
ON FRIDAY 24 JANUARY 2020 FROM 10.00AM – 12.00PM.**

**MR PEEK, MR GOODYER, MRS THOMPSON, MR PHILLIPS, MRS JONES AND
ALL THE HEADS OF FACULTY WILL BE IN KUPE ON 24 January 2020 TO CONSIDER COURSE AND OPTION CHANGES AFTER
THE NCEA RESULTS.**

NZQA results can be accessed through the NZQA website (www.nzqa.govt.nz). NCEA results will be available mid-January.

All students must have their course confirmed.

A student's 2019 NCEA results will place them in one of the four groups below:

- A. Automatic approval to study a full Level 2 NCEA Course
- B. Application to study a full Level 2 NCEA Course
- C. Appointment to re-consider course of study
- D. Application to change to Cambridge (CIE)

Students need to check which group (A, B, C or D) they fit into by looking at the criteria in the left hand column. The right hand column indicates the action students need to take, and the deadline that students must meet.

Please Note:

1. *Any student selecting a vocational subject must get approval from a member of the senior management.*
2. *It is recommended that if a student gains less than 12 credits in a subject, they should not study that subject at a higher level.*
3. *A student cannot study a subject at a higher level if they have gained less than 10 credits in that subject, without senior management approval. (See separate criteria for Mathematics*).*
4. *Any student who failed to attempt any standard, except with good cause (e.g. illness – a medical certificate must be produced) may not advance in that subject regardless of their credit total)*
5. *Any student who left an external examination early without good cause may not advance in that subject regardless of their credit total, or grade.*

YEAR 12 IN 2020

GROUP	CRITERIA	WHAT TO DO
A	<p><u>Automatic approval to study a full Level 2 Course</u> (Students with the following Level 1 results have approval to study a full Level 2 Course)</p> <ul style="list-style-type: none"> ▪ A total of 50 credits or more in their best 4 subjects <u>Plus</u> ▪ No subject with less than 12 credits in the best 4 <u>Plus</u> ▪ 12 credits or more in Mathematics at NCEA Level 1 (see separate criteria for Mathematics) <u>Plus</u> ▪ 12 credits or more in English at NCEA Level 1 <u>or</u> English Abridged <u>or</u> 11ESL 	<p><u>Approval to study a full Level 2 Course</u> Those students who have approval must come in to the school in person on 24 January 2020 (10.00am to 12.00pm). Students are to bring a copy of their results.</p> <p>ESL students to see Mrs Mair</p> <p>International students to see Mr Goodyer</p>

<p>B</p>	<p><u>Application to study a full Level 2 Course</u> (Students who have one <u>or</u> more of the following Level 1 results must apply to study a full Level 2 Course)</p> <ul style="list-style-type: none"> ▪ A credit total of between 49 and 40 credits in their best 4 subjects <u>Or</u> ▪ One or more subjects in the best 4 with less than 12 credits <u>Or</u> ▪ Less than 12 credits in Mathematics at NCEA Level 1 (see separate criteria for Mathematics) <u>Or</u> ▪ Less than 12 credits in English at NCEA Level 1 <u>or</u> Abridged English <u>or</u> 11ESL <p><i>Note: Students who wish to study a subject in which they gained less than 12 credits, will need to see Mrs Thompson.</i></p>	<p><u>Application to study a full Level 2 Course</u> Those students who must apply are to come in to the school in person on 24 January 2020 (10.00am to 12.00pm) to see <u>Mrs Thompson</u>. Students are to bring a copy of their results.</p> <p>ESL students to see Mrs Mair</p> <p>International students to see Mr Goodyer</p>
<p>C</p>	<p><u>Appointment to Re-Consider Level 2 Course Chosen</u> (Those students who have the following Level 1 results must attend an interview to discuss their course in detail)</p> <ul style="list-style-type: none"> ▪ Less than 40 credits in their best 4 subjects <p><i>Note: These students may be able to study some Level 2 or vocational courses, dependent on their results.</i></p>	<p><u>Appointment to Re-Consider Level 2 Course Chosen</u> Those students who need to have their course re-considered must come in to the school in person on 24 January 2020 (10.00 am to 12.00 pm) to see <u>Mrs Jones</u>. Students are to bring a copy of their results.</p>
<p>D</p>	<p><u>Application to change to Cambridge (CIE)</u> (Those students who have the following Level 1 results can make an appointment to be considered for CIE)</p> <ul style="list-style-type: none"> ▪ An NCEA certificate endorsed with Excellence <u>OR</u> ▪ A majority of Merit and Excellence Grades <u>OR</u> ▪ Any student wishing to study a single CIE subject 	<p><u>Application to change to Cambridge (CIE)</u> Those students wishing to change to CIE, must come to the school in person from 10.00 am to 12.00 pm on 24 January 2020 to see <u>Mr Peek</u>. Students are to bring a copy of their results.</p>