

**GUIDELINES FOR COURSE CONFIRMATION AND CHANGE OF OPTIONS FOR
CAMBRIDGE INTERNATIONAL FOR YEAR 13 IN 2020**

**COURSE AND OPTION CHANGES NEED TO BE COMPLETED BEFORE 5 DECEMBER 2019 OR ON 23 JANUARY 2020.
MR PEEK, MR MACKENZIE, MR GOODYER, MRS THOMPSON, MR PHILLIPS, MRS JONES AND ALL THE HEADS OF FACULTY WILL BE IN
KUPE ON 23 JANUARY 2020 TO CONSIDER COURSE AND OPTION CHANGES AFTER THE CAMBRIDGE INTERNATIONAL RESULTS.**

Instructions for accessing the Cambridge International results will be available on the Cambridge International website (www.cie.org.uk) and results will be available from mid-January.

All students must have their course confirmed.

A student's 2019 Cambridge International results will place them in one of the four groups below:

- A. Approval to study AS for a second year
- B. Application to study AS for a second year
- C. Appointment to change to the NCEA
- D. Application to study at A Level

Students need to check which group (A, B, C, D) they fit into by looking at the criteria in the left hand column. The right hand column indicates the action students need to take, and the deadline that students must meet.

Please Note:

1. *It is recommended that if a student gains a D grade or less in a subject, they should not study that subject at a higher level.*
2. *A student cannot study a subject at a higher level if they have gained less than a D grade without senior management approval.*
3. *Any student who failed to attempt an external examination, except with good cause (e.g. illness, a medical certificate must be produced) may not advance in that subject.*
4. *Any student who left an external examination early without good cause may not advance in that subject regardless of their grade.*
5. *The points calculation from AS is:*
 - A = 60 points
 - B = 50 points
 - C = 40 points
 - D = 30 points
 - E = 20 points

YEAR 13 IN 2020

Note: You can only study a subject you have not studied in 2019 unless you have previously gained at least three C grades or better in AS.

GROUP	CRITERIA	WHAT TO DO
A	<p><u>Approval to study AS for a second year</u> <u>Approval:</u> (Those students with the following AS results have approval to study AS for a second year in Year 13)</p> <ul style="list-style-type: none"> ▪ 90 or more points in their best 3 subjects <p><u>Plus</u></p> <ul style="list-style-type: none"> ▪ No subject less than a D grade in their best 3 subjects <p><u>Plus or including</u></p> <ul style="list-style-type: none"> ▪ D grade or better in AS English Literature <u>or</u> English Language more than 10 UE literacy credits from English at NCEA Level 2 <u>or</u> Abridged English <u>or</u> 12ESL 	<p><u>Approval to study AS for a second year</u> Those students who have approval must come in to the school in person on 23 January 2020 (1.00pm to 3.00pm).</p> <p>ESL students to see Mrs Mair</p> <p>International students to see Mr Goodyer</p>

<p>B</p>	<p><u>Application to study AS for a second year</u></p> <p>Those students with one <u>or</u> more of the following AS results must apply to study an AS Course for a second year</p> <ul style="list-style-type: none"> ▪ Less than 90 but more than 50, points in their best 3 subjects <p><u>Or</u></p> <ul style="list-style-type: none"> ▪ One or more subjects in the best 3 with less than a D grade <p><u>Or</u></p> <ul style="list-style-type: none"> ▪ Less than an D grade in AS English Literature or English Language <u>or</u> less than 10 UE literacy credits from English at NCEA Level 2 <u>or</u> Abridged English <u>or</u> 12ESL <p><u>Or</u></p> <ul style="list-style-type: none"> ▪ Any student wishing to study an NCEA subject 	<p><u>Application to study AS for a second year</u></p> <p>Those students who need to apply must come in to the school in person on 23 January 2020 (1.00pm to 3.00pm) to see <u>Mr Mackenzie</u>. Students are to bring a copy of their results.</p> <p>ESL students to see Mrs Mair</p> <p>International students to see Mr Goodyer</p>
<p>C</p>	<p><u>Appointment to change to the NCEA Level 3 or 2</u></p> <p>(Students who have one <u>or</u> more of the following AS results must make an appointment to discuss changing to the NCEA)</p> <ul style="list-style-type: none"> ▪ 50 or less points in their best 2 subjects (i.e. D, E, i.e. E, E etc) <p><u>Plus</u></p> <ul style="list-style-type: none"> ▪ D grade or less in one of their best 2 subjects 	<p><u>Appointment to change to the NCEA Level 3 or 2</u></p> <p>Those students who need to have their course re-considered must come into the school in person on 23 January 2020 (from 1.00pm to 3.00pm) to see <u>Careers Department</u>. Students are to bring a copy of their results.</p>
<p>D</p>	<p><u>Application to study one or more subjects at A Level</u></p> <p><u>Automatic Approval:</u> (Students with the following AS results have automatic approval to study at A Level)</p> <ul style="list-style-type: none"> ▪ C grade or higher in the chosen subject(s) <p><u>Other Students:</u> Other students will be considered on application</p> <p><i>Note: Generally students will not be permitted to study more than 1 x A Level unless they have achieved at least 120 points in their best 3 x AS subjects, with a minimum of a D grade in each.</i></p>	<p><u>Application to study one or more subjects at A Level</u></p> <p>Those students who have automatic approval but need to change an option must come in to the school in person on 23 January 2020 (1.00pm to 3.00pm) to see <u>Mr Mackenzie</u>. Students are to bring a copy of their results.</p> <p>All other students must come into school in person on 23 January 2020 (1.00pm to 3.00pm) to see <u>Mr Mackenzie</u>. Students are to bring a copy of their results.</p>